



**GLENWOOD SCHOOL**  
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17<sup>th</sup> September 2024

Dear Parents & Carers

### **YEAR 10 PUPILS – EXAM ACCESS ARRANGEMENTS**

Please read the attached privacy notice and explain this to your child.

Your child will then be asked to sign a form which allows us to share their personal information with the Exam Boards online. This allows us to apply for access arrangements for your child to support them in their examinations.

Access arrangements can include extra time, readers, scribes, use of word processors, supervised rest breaks and physical assistance.

Pupils will be given a copy of the form to sign in school. There is no need to return the form attached, it is for your information only. Once your child has signed the form, they will be assessed for which access arrangements they require and an application will be made online to the exam boards.

If your child does not sign the form then we are unable to process an application for access arrangements and your child will not receive any support with their examinations.

If you have any questions, please contact me via email at the address below.

Yours faithfully

Mrs A Williams  
Deputy Headteacher  
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